



May 7, 2010

Dear Registered Nurse, Licensed Practical Nurse, or Certified Nursing Assistant:

RE: Notice of Requirement of Criminal History Records Check for Renewal of License or Certificate

State and federal criminal history records check is now required of all Registered Nurse (RN), Licensed Practical Nurse (LPN), and Certified Nursing Assistant (CNA) renewal applicants. Criminal History Records Check (CHRC) for selected renewal applicants will begin this year. The Board will be implementing the CHRC for renewals, one month per year for the next 12 years. See Health Occupations Article, §§ 8-312(g) and 8- 6A-08(l), Maryland Code Annotated.

Please be aware that a criminal conviction is not necessarily a bar to renewal of your license or certificate.

The fees charged by the Central Repository for the cost of the fingerprints and a criminal history record check will be the responsibility of the applicant. All fees must be paid to the Central Repository by credit card, check or money order in United States currency. The Central Repository cannot accept cash.

ALL RNs, LPNs, and CNAs WHOSE LICENSE OR CERTIFICATE EXPIRES IN JUNE 2010, MUST OBTAIN A CHRC IN ORDER TO RENEW.

Enclosed is the necessary documentation needed to have your fingerprints processed. Please be sure to have your CHRC completed immediately to ensure that your license or certificate is processed within the required time frame for renewal.

Please understand that if the Board has received your renewal information and payment, but has not received confirmation that you initiated the CHRC procedure, your license or certificate renewal application will not be processed.

Sincerely,

A handwritten signature in blue ink that reads "Patricia A. Noble, MSN, RN".

Patricia A. Noble, M.S.N., R.N.
Executive Director