

MARYLAND BOARD OF NURSING
ELECTROLOGY PRACTICE COMMITTEE MEETING
OPEN SESSION MINUTES
JANUARY 16, 2019

Call to Order

The January 16, 2019 meeting of the Electrology Practice Committee was called to order by Debra Larson, Chairperson at 10:13 a.m. on a motion made by Michele Sperato and unanimously voted. Also present at the meeting were: Elizabeth Spagnolo, LE; Shirley Devaris, Director of Regulatory Affairs; Monica Mentzer, Director of Practice; Ann Tyminski, Administrator; and Lindsey Snyder, AAG, Board Counsel.

Proposed Regulations

Ms. Devaris presented the revised Electrology regulations and explained they will appear in the February 1, 2019 Maryland Register. The regulations can be reviewed online and the comment period will end on March 4, 2019. The regulations should be final sometime in April, 2019. The Committee had no changes to the proposal.

Minutes

On a motion made by Michele Sperato, and unanimously voted, the minutes of the October 23, 2018 meeting were approved as presented.

Application

The application of Leora Sonnenberg was reviewed, and the Committee found Ms. Sonnenberg to have met all requirements except the passing of the clinical examination that was scheduled for Friday, January 18, 2019. On a motion made and unanimously voted, the application was approved pending a passing score on the clinical examination and approval by the Board of Nursing at its February meeting.

Electrology Schools

Two electrology schools were presented for review and acceptance: Illinois Dedicated Electrology Academy with a 600 hour program and International Program in Electrolysis, Academie Dectro with a 600 hour program. On a motion made by Michele Sperato, and unanimously voted, the Committee accepted the Illinois Dedicated Electrology Academy program and requested it be posted on the website after receiving BON approval. The Committee said the Academie Dectro program had already been approved as it is the program available in Canada. Ms. Larson will provide Mrs. Tyminski with another California school brochure for review at the Committee's next meeting.

Open Meetings Act

Lindsey Snyder explained the Open Meetings Act to the Committee as an act that encourages transparency in State Government. She went through the rules of how meetings are to be conducted and urged at least two Committee members to take the training session. Ms. Snyder said she would send out the link for the training sessions. All the Committee members indicated they would take the training as soon as they could. Ms. Snyder said the agenda for each meeting should be posted on the website at least 24 hours prior to the meeting and approved minutes posted. There needs to be a good reason to go into a closed session. To discuss an investigation would be one reason.

Office Inspection

Ms. Larson and Ms. Spagnolo had attempted to inspect the office of Marcie Caplan, LE on November 16, 2018. However, Ms. Caplan informed them that she only worked at the office on Mondays. Therefore, Ms. Larson indicated she is available on February 4, 2019 to perform the inspection. The Committee directed Mrs. Tyminski to write a letter to Ms. Caplan giving the date of February 4, 2019 and offering her either 1:00 p.m. or 3:00 p.m. as the time of inspection. Ms. Snyder will review the letter before it is mailed.

Renewal Application

Mrs. Tyminski presented a proposed renewal application to be used for renewal of electrology licenses. This application includes the appropriate questions whereas the former renewal application did not. The question regarding a licensee being vaccinated for HIV was discussed. This had been struck from the proposed renewal application, and Committee members felt it should be included. Ms. Snyder will check as to whether or not such a question is appropriate. The Committee unanimously voted to approve the new renewal application as proposed, pending Ms. Snyder's research into the appropriateness of the HIV question.

Continuing Education Course Approval Request

The Committee reviewed the Continuing Education Course Approval Request submitted by Amber Woods. The course, "Stress, Resilience and Happiness" offered by INR Seminars was unanimously found to be not sufficiently related to the practice of Electrology, and the Committee voted to recommend the Board of Nursing deny this course at its February 2019 meeting.

Quarterly Report to Board

The Committee reviewed the quarterly report for quarter ending December 31, 2018 that will be presented to the Board at its January meeting. The report was approved without changes.

Changes to Electrology Practice Meeting Dates

The Committee reviewed the 2019 meeting dates posted on the website and wishes to make the following changes: Remove February 20. Change March 20 to March 13; Remove April 17; Change May 15 to May 8; Change June 10 to June 12; Remove July 17 and August 24; Change September 18 to September 11; October 10 to October 9 and November 20 to November 13 (pending Board meeting); delete December 18. Mrs. Tyminski will see if the Board Room is available on those dates and then request a change of dates to be posted on the web.

Financial Disclosure Reports to Ethics Commission

Mrs. Tyminski reminded the Committee that their financial disclosure reports to the Ethics Commission are due. Ms. Larson and Ms. Sperato indicated they have complied with the submission request.

Closed Session

There being no additional open session business, on a motion made and unanimously approved, the Committee entered into Closed Session at 11:17 a.m. to review the Closed Session Minutes of the October 23, 2018 meeting. The minutes were unanimously approved, and the Committee came out of Closed session at 11:30 a.m. At this time, Ms. Sperato moved to adjourn the meeting, and upon a unanimous vote the meeting adjourned.

Respectfully submitted,

Ann E. Tyminski, Administrator