

Nursing Assistant Certification for Out-of-State Endorsement Applicants Fact Sheet

- Out-of-state applicants must meet the Maryland Board of Nursing training program requirements to be eligible for the CNA certification.
- To be considered for endorsement/transfer to Maryland, the out-of-state candidate must have a CNA certificate that is current, active, and in good standing on the State's Nurse Aide registry that meets the OBRA requirement.
- All out-of-state applicants who are endorsing/transferring their certificate to Maryland must have a state certification free from finding of abuse or neglect with the out-of-state registry.
- Out-of-state candidates who are not on any state registry must complete a Maryland Board approved 100 hour training program to be eligible for Maryland certification as a CNA.

How to Obtain an Application

- Contact the CNA program at 410-585-2044 or fax a request at 410-764-8042 or send an e-mail request for the application to anitaj.williams@maryland.gov

Tips to Avoid Delays in Obtaining Certification and Renewal

The following are common omissions in completing the applications, which cause a delay in obtaining certification.

1. Applicant has failed to include the out-of-state registry certificate/card.
2. Applicant fails to answer all questions on the discipline component or answers the questions but fails to provide court records explaining the discipline.
3. Applicant fails to provide his/her birth date or substitutes the date the application is submitted as the birth date.

[Review this checklist](#) before submitting your application.

What to do when certification is not received:

- Should a certification not be received within 45 days after mailing it to the Board, the candidate should email anitaj.williams@maryland.gov, or fax (410-764-8042) the following information: date application was mailed, the name of the applicant, the social security number, and the type of application i.e., Endorsement/transfer application.